

# Djuan J. Jackson

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Dear Search Team:

I am an architectural professional and graduate of Washington University's Architectural Technology Program. I have 10 years of quality project coordination and management experience which I am looking to expand on. I've facilitated the design and construction document approval for offices, retail, restaurant, and other commercial facilities. My efforts to be pro-active and responsive to project issues have ensured execution of projects in a timely manner.

I am currently pursuing a completion of the combined education and work experience needed to become a licensed architect in the State of Missouri and State of Illinois.

For more detailed information on my experience and skills, please see my enclosed resume. I'm sure you are looking talented individuals like me. I would greatly appreciate the opportunity to join your organization.

Sincerely,

Djuan Jackson